

**Quillayute Valley School District No. 402**  
Hazard Mitigation Plan – Planning Team Meeting #3

**October 23, 2014**

The third and final Quillayute Valley School District Hazard Mitigation Planning Team meeting convened at 3:30 p.m. at the Administrative Annex conference room on October 23, 2014. The presiding officer was Bill Henderson.

Present – Bill Henderson, Sali Kilmer, Jessi Wilson, Theresa Archibald, and Jamye Wisecup

Absent – Diana Reaume, Dan King, and Adria Williams

1. Review all changes and revisions to the plan – All revisions and changes to the Hazard Mitigation Plan draft as a result of the suggestions received at the Planning Team Meeting #2 of October 16, 2014, were reviewed by the Planning Team. The working copy of the draft was projected on a screen with each of the revisions highlighted so team members could see the changes that had been made to the plan since the original printed draft copies were distributed to the group on October 9, 2014. (See the minutes for the Planning Team Meeting #2 of October 16, 2014 for a list of the revisions to the draft.)
2. Planning Team approval of publication of the draft plan – The QVSD Hazard Mitigation Planning Team unanimously approved the revised draft plan for publication on the District’s Hazard Mitigation Plan webpage for public comment.
3. Next steps – The Planning Team discussed the next steps in the QVSD Hazard Mitigation Plan process:
  - a. The draft plan will be published on the QVSD Hazard Mitigation Plan webpage, where the public will have an opportunity to comment on the plan.
  - b. Solicitation for comments and notice of public meetings regarding the draft plan will be made via the following means:
    - i. An email to all QVSD staff members as well as other interested stakeholders (neighboring school superintendents, QVSD board members, and representatives from Forks

- Community Hospital, the City of Forks, Forks Police Department, and Clallam County Emergency Management Department.);
- ii. Posting on the Forks Community Reader Board; and
  - iii. Publication of a press release in the Forks Forum newspaper.
- c. Public meetings to discuss the draft plan will be co-held with the regularly scheduled November QVSD board meetings:
- i. November 10, 2014 – The Hazard Mitigation Plan draft will be presented to the Board of Directors. Robert Dengel, OSPI Program Development Manager and Sandra Davis, a mitigation planning consultant who is working with OSPI on this process, will attend the public meeting to present background information on the statewide hazard mitigation planning process as well to answer any questions posed by board members and/or the public.
  - ii. November 25, 2014 – Tentative formal adoption of the Quillayute Valley School District Hazard Mitigation Plan by resolution.
- d. The board-approved Hazard Mitigation Plan will be sent to OSPI, WA Emergency Management Department, and FEMA for final approval.
4. Thank you – Members of the Quillayute Valley School District Hazard Mitigation Planning Team were heartily thanked for volunteering to be part of this important process. Their commitment to the safety of our students, staff, volunteers, and community members is greatly appreciated!

