

Quillayute Valley School District No. 402
Hazard Mitigation Plan – Planning Team Meeting #2

October 16, 2014

The second Quillayute Valley School District Hazard Mitigation Planning Team meeting convened at 3:30 p.m. at the Administrative Annex conference room on October 16, 2014. The presiding officer was Bill Henderson.

Present – Bill Henderson, Sali Kilmer, Jessi Wilson, Dan King, Adria Williams, Theresa Archibald, and Jamye Wisecup

Absent – Diana Reaume

1. Introductions – All members of the Hazard Mitigation Planning Team briefly introduced themselves since the group was joined this week by Jamye Wisecup, a program coordinator with the Clallam County Emergency Management Department. All of the other members of the planning team are QVSD staff members.
2. General impressions and/or comments – Jamye Wisecup explained her responsibilities with Clallam County for coordinating emergency management response and pre-disaster mitigation efforts. She was impressed with QVSD’s efforts to create a district-specific Hazard Mitigation Plan. It was explained that the purpose of the plan is to identify potential projects, repairs, renovations, etc. that can be undertaken before a disaster strikes to enhance life safety and prevent property damage or loss. An approved Hazard Mitigation Plan can qualify the district for FEMA funding for these types of projects.
3. Specific comments or revisions by chapter – The following chapter-specific recommendations for revisions to the draft plan were discussed by the planning team:
 - a. Chapter 1 – There were no suggestions for revisions to this chapter. However, Jamye Wisecup mentioned that she will check with sources at the state and county level to find out why the reports generated from the ICOS database (Tables 1.2, 7.2, and 7.3) describe the flood risk to QVSD schools as low or moderate when flooding has at times been a major issue in the Forks area.

- b. Chapter 2 – No suggestions for revisions to this chapter.
- c. Chapter 3 – There were no suggestions for revisions to this chapter. Theresa Archibald asked about the highlighted areas in the plan. It was explained that the highlighted text areas are simply reminders that information needs to be revised or updated before publication of the final plan.
- d. Chapter 4 – Under section 4.3, “Mitigation Plan Goals and Objectives”, add an objective to Goal 4 to include the creation and maintenance of a district web page to communicate information about the Hazard Mitigation Plan. Also, update the Multi-Hazard Mitigation Action Items table (Table 4.1) to include “Investigate designating Forks High School as a community Emergency Shelter. Install a back-up power system (generator).” Remove this item from the Earthquake Mitigation Action Items and Other Natural Hazards Mitigation Action Items tables. As a side note, Jamye Wiseup mentioned that she will gather some information from various sources on the process for designating a district building as an emergency shelter.
- e. Chapter 5 – No suggestions for revisions to this chapter.
- f. Chapter 6 – Add several items to the top paragraph on page 6-22 which describes problem areas at the Forks Intermediate School, making the building especially susceptible to an earthquake hazard. Items to be added to the bulleted list include visible deterioration in the mortar between the bricks on the exterior walls of the building; visible rot on a wall in the library; and the fact that remodel projects over the years have covered up structural issues with the building. Also, change long-term action item #3 in the Earthquake Mitigation Action Item list (Table 6.7) to refer to “Drop, Cover and Hold on” drills instead of the outdated “Duck and Cover” drills.
- g. Chapter 7 – Add a paragraph or two to section 7.3 to describe problem areas at Forks Intermediate School which make the building especially susceptible to damage from a flood event. Items to be added as a bulleted list include the fact that walls and windows throughout the building contain significant rot and deterioration due to the age of the building combined with Forks weather patterns; the building has a flat roof, which is prone to leaking; downspouts are located in the middle of the roofs and run through the center of the buildings...during heavy storms, these drains back up and leak; the foundation of the building leaks

during heavy storms, causing water to run through the pipe chases, which, in turn, continually undermines the foundation; windows located on the south side of the facility continually leak water during strong wind storm and rain events; and due to wind and severe storms, the awning on the south side of the building must be repaired annually. In addition, update the Flood Mitigation Action Item list (Table 7.4) to include the replacement of Forks Intermediate School with a building that meets current code and is designed to stand up to Forks weather patterns (i.e., pitched roof, leak resistant windows, etc.)

- h. Chapter 8 – Add a paragraph to section 8.1.2 to describe the risk inherent in shoveling snow off of flat roofs. Also, add a paragraph or two to section 8.2 to describe problem areas at Forks Intermediate School which make the building especially susceptible to damage from severe weather events. Items to be added as a bulleted list include essentially the same items as those added to Chapter 7 above, which contribute to susceptibility to flood damage. In addition, update the Other Natural Hazards Mitigation Action Item list (Table 8.1) to include the replacement of Forks Intermediate School with a building that meets current code and is designed to stand up to Forks weather patterns (i.e., pitched roof, leak resistant windows, etc.)
- i. Appendix A – No revisions suggested
- j. Appendix B – No revisions suggested
- k. Appendix C – No revisions suggested

At the next planning team meeting, the draft plan will have been revised to incorporate the above changes. The working copy of the draft will be projected on a screen so that the Planning Team can accept or reject the revisions. Once the draft has been accepted and approved by the Planning Team, the draft plan will be posted to the Hazard Mitigation Plan web page for public comment.

Next planning team meeting:

Date: Thursday, October 23, 2014

Time: 3:30-4:30 p.m.

Place: Admin Annex Conference Room

